

CMSP Letter No.: 08-05  
Issue Date: May 14, 2008

**CMSP**  
GOVERNING BOARD

TO: ALL COUNTY WELFARE DIRECTORS  
SUBJECT: ALL COUNTY LETTER 08-04

All County Letter No. 08-04, released on May 13, 2008 transmitted technical corrections to the CMSP Eligibility Manual in Article 3, 7 and 14. It has come to our attention that a revision was made to Section 3-010.B that was not intended. Please disregard that revision and replace it with the attached page 3-2, which restates the provision previously in place.

We apologize for any inconvenience that this may have caused. If you have any questions about this matter, please contact Gary Varner, CMSP Eligibility Specialist, at (916) 649-2631 x 11 or at [gvarner@cmspcounties.org](mailto:gvarner@cmspcounties.org).

Sincerely,



Lee D. Kemper  
Administrative Officer

Enclosure

## CMSP ELIGIBILITY MANUAL

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### Article 3    Application Process

#### 3-010.    County Medical Services Program (CMSP)

For purposes of this section, persons are considered 21 years of age on the first day of the month following the month in which they reach age 21. Persons are considered 65 years of age on the first day of the month in which they reach age 65. A person's eligibility under CMSP shall be determined if that person:

- A. Is at least 21 years of age but less than 65 years and any of the following:
  - (1) A person who cannot meet the linkage factors necessary to be eligible for the Medi-Cal program; or
  - (2) Not yet determined eligible for Medi-Cal as a PA or Other PA Recipient or as an MN person because of a pending Application for Medi-Cal eligibility based on allegations of blindness or disability; or
- B. Meets the other eligibility requirements specified in this manual.

A person who is otherwise eligible for Medi-Cal but fails to provide proper documentation of legal status and/or citizenship as required under state or federal law and regulation shall not be eligible under CMSP pursuant to A and B above.

#### 3-011.    Application Process--General

The County Department shall receive and act upon all Applications, reapplications, and requests for Restoration without delay and in accordance with the provisions of this article.

#### 3-012.    Evaluation of Medi-Cal Linkage

The County Department shall evaluate potential Medi-Cal linkage by completing a CMSP Medi-Cal Evaluation linkage form, CMSP 1153, or other authorized form or process, on each Applicant. In addition, for any Applicant or Client who alleges a disability, either written or orally, the County Department shall discuss a disability referral. If there is a potential disability, the County Department shall give the Applicant or Client a DDSD Application with instructions to complete and return the application within 10 calendar days. The County shall not approve CMSP eligibility until the completed disability Application, including all appropriate forms and verifications necessary for a Medi-Cal application is submitted to the County by the applicant. The singular exception shall be when a person claims to be a U.S. citizen and is making a good faith effort to provide verification in accordance with federal standards and the person has completed all other aspects of the Medi-Cal application.

If all required forms and verifications are not received timely, the CWD shall contact the Applicant or Client and give 10 additional days for the required forms and verifications to